Oregon State University
College of Pharmacy

College Council

MEETING AGENDA

Date of Meeting:	11/10/20	**Time:**	9:00 am – 10:30 am
Meeting Facilitator:	Andrea Friesen	**Location:**	Via Zoom

1. Invitees/Attendees							
Name		**Name**		**Name**		**Name**	
Adam Alani	*	Angela Austin	*	David Bearden	@	Jin Ballew	*
Sarah Braasch	*	Paige Clark	*	Gary DeLander	*	Theresa Filtz	*
Andrea Friesen	*	JJ Furuno	*	Megan Herink	*	Grace Kuo	*
Andrew Norwood	*	Tanya Ostrogorsky	*	Juancho Ramirez	*	Aleksandra Sikora	*
Shannon Starwalt	*	Fred Stevens	*	Michelle Zhou	*		
*= attendance, @ = excused absence, #= absent							

2. Meeting Agenda		
	Topic	**Owner**
1	**Opening Remarks**	Friesen
2	**Budget Updates** • No new updates	Standing topic | Delander/ Bearden

3	**HR/Personnel**
	• Corvallis Office Manager
	    o Interviews have happened. Committee hoping to make a decision this week.
	• ADAP
	    o Opened on 10/30
	    o Posting will close on 11/18
	    o Hoping to identify top candidates before Thanksgiving and have presentations and interviews in early December
		Standing topic | Friesen

4	**Please see meeting notes below. This time will be used for any questions or follow up anyone might have** **OSU Provost's Council of Deans (10/13; 10/28):** **10/13** 1. Provost's update + Moving Forward Together update + Upcoming Election 2. COVID-19 accommodations, longer-term impacts, other mitigating measures 3. SP4.0 strategy and priorities 4. Latest budget estimates + FT21 budget process review 5. Holistic admissions for graduate programs **10/28** 1. IT SP 2023; IT Roadmap; OHA Google/Apple 2. International strategic plan 3. Academic analytics: best practices 4. Further discussion regarding faculty awards 5. Graduate education strategic plan **OHSU University Cabinet (10/13; 10/28):** **10/13** 1. Accelerate update 2. UA and faculty equity review 3. Home office support 4. University transition TF recommendation regarding extension of modified operations **10/28** 1. Strategic partnerships at OHSU 2. Clinical placement of learners 3. Reprioritizing OHSU 2026 – University Cabinet Study Group Charge **OHSU Dean's Council (11/4):** 1. Provost retirement 2. Next meeting schedule	Standing topic | Kuo

5	**Resumption Update**
	• Winter is going to look like Fall:
	    ○ Mainly All remote
	    ○ P1' will have the option to attend lab in person
	    ○ P3's: Potentially coming in for final exams
	• Spring Discussion:
	    ○ Do we want to open for spring? Is there a hybrid mode? Do we function remotely for the rest of the year?
	    ○ Potentially PAR Block continuing to be remote
		Standing topic | Delander/ Friesen

6	**Office of Assessment Activity Calendar** • Please see the activity calendar attached to view the different processes, surveys and reports the Office of Assessment is doing through the year.	Ostrogorsky
7	**DEI Office** • Office of Equal Opportunity will be presenting at Winter Faculty meeting in December • New training programs coming • There will be student specific trainings and faculty/ staff trainings separately • Working to find a time to run the trainings for students and faculty/ staff	Sikora
8	**Tobacco cessation training launch** • Pharmacists can prescribe these therapeutics, innovative practice in collaboration with OHA	Clark

9	**Just-in-time updates** • **Experiential Update:** ○ Working on getting P1's ready for rotations. ○ Working with out of state students to get intern license. ○ No issues finding sites for P2's to complete rotations who are not in the area. ○ P3's- Building schedules for non-Portland based students. ○ P4's- Prep Course is now available. • **Admissions Update:** ○ 10 Students who have accepted offer of admission ○ 12 offers that are pending ○ 54 Interviews that are scheduled • **Student Updates** ○ Peer Mentorship program going well ○ OSSP membership ○ Beaver RX store launching November ○ New Student group chapter- NCODA and they're focused on oncology pharmacy.	All Starwalt Austin Zhou

Additional Details and Notes

EC Agenda | 10/6

Policies & Procedures- Standing
Budget Update- Standing
HR Update- Standing
Resumption
Covid Case Taskforce Updates

Join Zoom Meeting
https://oregonstate.zoom.us/j/97600895476

Phone Dial-In Information
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Meeting ID: 976 0089 5476

Join by Polycom/Cisco/Other Room System
97600895476@zoomcrc.com

Office of Assessment Activity Calendar, AY 2020-2021

Activity List

Key columns: ISS, CE/TE, EE/CC, IPE, PAR, AACP, NABP, ACM, SP22, Univ.

Date	Activity	ISS	CE/TE	EE/CC	IPE	PAR	AACP	NABP	ACM	SP22	Univ.
October 1	Register for PCOA Window 1 testing							●			
October 5	Launch P1, P2, and P3 Incoming Student Surveys	●									
October 12	Final Fall CE/TE lists due to Assessment Office from department chairs		●								
	Retrieve T2 NAPLEX and MPJE data from NABP							●			
October 16	Close P1, P2, and P3 Incoming Student Surveys and retrieve data	●									
October 19	Retrieve AACP Preceptor Survey and AACP Alumni Survey data from AACP						●				
October 21	Launch P1 IPE Module 1 Survey				●						
October 23	Report on Part 2 of P1, P2, and P3 Incoming Student Surveys to student services	●									
October 28	Close P1 IPE Module 1 Survey and retrieve data				●						
October 30	Report on Part 1 of P1, P2, and P3 Incoming Student Surveys in aggregate to respective cohorts	●									
November 1	OHSU Assessment Plan and Report										●
November 2	Launch Fall Window 1 TEs (e-Value automated)		●								
November 18	Launch P1 IPE Module 2 Survey and Team Dynamics Survey 1				●						
November 20	Report on AACP Preceptor Survey and AACP Alumni Survey to executive committee and assessment committee						●				
November 25	Close P1 IPE Module 2 Survey and Team Dynamics Survey 1 and retrieve data				●						
November 30	Launch Fall CEs and Window 2 TEs (e-Value automated), and Fall Co-Curricular evaluations		●	●							
December 11	**All College Meeting**								●		
	Report on Preceptor Assessment of Students to entire college			●							
December 13	Close Fall CEs and Window 2 TEs (e-Value automated), and Fall Co-Curricular evaluations, and retrieve data		●	●							
December 18	Submit NABP release forms to NABP							●			
January 13	Report on Fall CEs to respective course coordinators and in aggregate to curriculum committee		●								
	Report on Fall TEs to respective faculty		●								
January 19	Final Winter CE/TE lists due to Assessment Office from department chairs		●								
January 27	Launch P1 IPE Module 3 Survey				●						
January 29	Report on Student Assessment of Site and Preceptor to entire college			●							
February 3	Close P1 IPE Module 3 Survey and retrieve data				●						
	AACP Assessment Award submission approaching						●				
February 8	Launch Winter Window 1 TEs (e-Value automated)		●								
February 15	Retrieve T3 NAPLEX and MPJE data from NABP							●			
February 17	Launch P1 IPE Module 4 Survey and Team Dynamics Survey 2				●						
February 17-19	PCOA three-day testing administration window (timeslots self-selected by students with ProctorU)							●			
February 24	Close P1 IPE Module 4 Survey and Team Dynamics Survey 2 and retrieve data				●						
March 8	Launch Winter CEs and Window 2 TEs (e-Value automated), and Winter Co-Curricular evaluations		●	●							
March 15	Launch Pre-PAR Block Survey					●					
March 18	**All College Meeting**								●		
	Retrieve full-year NAPLEX and MPJE data from NABP							●			
March 21	Close Winter CEs and Window 2 TEs (e-Value automated), and Winter Co-Curricular evaluations, and retrieve data		●	●							
March 28	Close Pre-PAR Block Survey					●					
April 5	Retrieve PGY1 Residency Match Results from Juancho Ramirez			●							
April 12	Retrieve PCOA data from NABP							●			
	Final Spring CE/TE lists due to Assessment Office from department chairs		●								
April 15	Oregon State Assessment Plan and Report (PharmD and PhD)										●
April 21	Report on Winter CEs to respective course coordinators and in aggregate to curriculum committee		●								
	Report on Winter TEs to respective faculty		●								
	Launch P1 IPE Module 5, Peer, and Series Surveys				●						
April 23	Report on PAR Block Performance to respective students via dashboard/advising					●					
April 26	Collect NABP release forms							●			
April 28	Close P1 IPE Module 5, Peer, and Series Surveys and retrieve data				●						
May 3	Launch Post-PAR Block Survey					●					
	Launch Spring Window 1 TEs (e-Value automated)		●								
May 16	Close Post-PAR Block Survey					●					
May 28	Report on PAR Block Performance to entire college					●					
May 30	Launch Spring CEs and Window 2 TEs (e-Value automated), and Spring Co-Curricular evaluations		●	●							
June 1	Launch/Activate AACP Faculty Survey and AACP Graduating Student Survey						●				
June 8	Remind college council to review SP22, confirm responsible parties									●	
June 11	**All College Meeting**								●		
	Retrieve T1 NAPLEX and MPJE data from NABP							●			
June 13	Close Spring CEs and Window 2 TEs (e-Value automated), and Spring Co-Curricular evaluations, and retrieve data		●	●							
	Retrieve P2 IPE evaluation data				●						
June 18	Report on NAPLEX and MPJE to entire college							●			
June 21	Release APPE SASP data to preceptors			●							
	Retrieve APPE SASP and PAS data from e-Value			●							
June 30	Close AACP Faculty Survey and AACP Graduating Student Survey						●				
July 1	Contact SP22 responsible parties for progress updates									●	
July 9	Report on PGY1 Residency Match Results to entire college			●							
July 13	Report on Spring CEs to respective course coordinators and in aggregate to curriculum committee		●								
	Report on Spring TEs to respective faculty		●								
	Report on AY 20-21 eSet departmental averages to P&T committee		●								
July 23	Report on PCOA to entire college							●			
July 30	SP22 progress updates due to Assessment Office									●	
August 2	Launch/Activate AACP Preceptor Survey and AACP Alumni Survey						●				
August 16	Retrieve AACP Faculty Survey and AACP Graduating Student Survey data from AACP						●				
	Report on SP22 status to college council, ask for corrections									●	
August 20	Report on Post-Graduate Employment/Education to entire college			●							
August 31	Close AACP Preceptor Survey and AACP Alumni Survey						●				
	Report on SP22 final draft to assessment committee									●	
September 1	PCOA dates for following year released							●			
September 15	**All College Meeting (Est.)**								●		
	Report on AACP Faculty Survey and AACP Graduating Student Survey to entire college						●				
	Report on final SP22 to entire college									●	
September 22	Present PAR Block to P3s					●					
September 29	Launch Activity Calendar for AY 2021-2022										

Monthly Calendars

October 2020
Week	S	M	T	W	T	F	S	Block
1					1	2	3	4
2	4	5	6	7	8	9	10	4
3	11	12	13	14	15	16	17	4
4	18	19	20	21	22	23	24	4
5	25	26	27	28	29	30	31	5

November 2020
Week	S	M	T	W	T	F	S	Block
6	1	2	3	4	5	6	7	5
7	8	9	10	11	12	13	14	5
8	15	16	17	18	19	20	21	5
9	22	23	24	25	26	27	28	5
10	29	30						5

December 2020
Week	S	M	T	W	T	F	S	Block
10			1	2	3	4	5	5
11	6	7	8	9	10	11	12	—
—	13	14	15	16	17	18	19	—
—	20	21	22	23	24	25	26	—
—	27	28	29	30	31			6

January 2021
Week	S	M	T	W	T	F	S	Block
—						1	2	6
1	3	4	5	6	7	8	9	6
2	10	11	12	13	14	15	16	6
3	17	18	19	20	21	22	23	6
4	24	25	26	27	28	29	30	6
5	31							6

February 2021
Week	S	M	T	W	T	F	S	Block
5		1	2	3	4	5	6	6
6	7	8	9	10	11	12	13	7
7	14	15	16	17	18	19	20	7
8	21	22	23	24	25	26	27	7
9	28							7

March 2021
Week	S	M	T	W	T	F	S	Block
9		1	2	3	4	5	6	7
10	7	8	9	10	11	12	13	7
11	14	15	16	17	18	19	20	7
—	21	22	23	24	25	26	27	8
1	28	29	30	31				8

April 2021
Week	S	M	T	W	T	F	S	Block
1					1	2	3	8
2	4	5	6	7	8	9	10	8
3	11	12	13	14	15	16	17	8
4	18	19	20	21	22	23	24	8
5	25	26	27	28	29	30		8

May 2021
Week	S	M	T	W	T	F	S	Block
5							1	8
6	2	3	4	5	6	7	8	9
7	9	10	11	12	13	14	15	9
8	16	17	18	19	20	21	22	1, 9
9	23	24	25	26	27	28	29	1, 9
10	30	31						1, 9

June 2021
Week	S	M	T	W	T	F	S	Block
10			1	2	3	4	5	1, 9
11	6	7	8	9	10	11	12	1, 9
—	13	14	15	16	17	18	19	1
—	20	21	22	23	24	25	26	1
—	27	28	29	30				2

July 2021
Week	S	M	T	W	T	F	S	Block
—					1	2	3	2
—	4	5	6	7	8	9	10	2
—	11	12	13	14	15	16	17	2
—	18	19	20	21	22	23	24	2
—	25	26	27	28	29	30	31	2

August 2021
Week	S	M	T	W	T	F	S	Block
—	1	2	3	4	5	6	7	2
—	8	9	10	11	12	13	14	3
—	15	16	17	18	19	20	21	3
—	22	23	24	25	26	27	28	3
—	29	30	31					3

September 2021
Week	S	M	T	W	T	F	S	Block
—				1	2	3	4	3
—	5	6	7	8	9	10	11	3
—	12	13	14	15	16	17	18	4
0	19	20	21	22	23	24	25	4
1	26	27	28	29				4

Key: ISS = Incoming Student Survey, CE/TE = Course and Teaching Evaluations, EE/CC = Experiential Ed and Co-Curricular, IPE = Interprofesional Ed, PAR = Pre-APPE Readiness Block, AACP = American Association of Colleges of Pharmacy, NABP = National Association of Boards of Pharmacy (includes NAPLEX, MPJE, and PCOA), ACM = All College Meeting, SP22 = Strategic Plan 2022, PAS = Preceptor Assessment of Student, SASP = Student Assessment of Site and Preceptor, Univ. = OSU and OHSU Assessment Groups

Not Shown: PAS and SASP launch/close activities are automated by e-Value each block, and individual student/preceptor data are reviewed by the Experiential Education Office after each block.

Last Updated: October 22, 2020