



College Council

MEETING MINUTES

Date of Meeting:	07/28/20	Time:	9:00 am – 10:30 am
Meeting Facilitator:	Grace Kuo	Location:	Via Zoom

1. Invitees/Attendees							
Name		Name		Name		Name	
Angela Austin	*	David Bearden	*	Jin Ballew	*	Paige Clark	*
Gary DeLander	*	Theresa Filtz	*	Andrea Friesen	*	JJ Furuno	*
Grace Kuo	*	Andrew Norwood	*	Tanya Ostrogorsky	*	Benjamin Philmus	*
Juancho Ramirez	*	Gregory Zumach	*	Michelle Zhou	*	Fred Stevens	*
Sarah Braasch	*						

*= attendance, @ = excused absence, #= absent

2. Meeting Agenda		
	Topic	Owner
1	Opening Remarks - Welcome Sarah Braasch	Friesen
2	Budget Updates - Salary Reduction Delayed until Septmeber 1. - Updated Indexes coming soon. - Projected revenue will be slightly above last year.	Standing topic Kuo/ DeLander
3	HR/Personnel - APS Position closing today- a handful of applicants. - DEI Position – Closing Friday. Encourage faculty and staff to apply. - Richmond Position- Finished both interviews. Good feedback from everyone who participated and update coming as soon as today.	Standing topic Ballew

4	Provost's Council Updates OSU <ul style="list-style-type: none"> - Faculty Development portfolio- Partnering with the University for training - Capital Projects Update- Only 1 building was approved and did not include Weinger. OHSU <ul style="list-style-type: none"> - Salary Reduction conversations about revising if possible. - No update for resumption plans. 	Standing topic Kuo
5	DEI- Upcoming Training: Aug13th from 9am 11am <ul style="list-style-type: none"> - Invitation for training around Dialogue will be coming out today for leadership. - Training for suicide prevention also coming soon. 	Ramirez
6	Events and Publications <ul style="list-style-type: none"> - BeaveRX underway - White Coat Virtualizing- Sept 23, 2020 - OSPA & OSHP are all virtualizing 	Clark
7	Resumption Plans See resumption document attached for complete details on: Course delivery and scheduling Returning to work / Managing personnel concerns Building access and safety Faculty training opportunities and support <ul style="list-style-type: none"> - Directing people to central services provided from the University – Keep teaching website - Pushed out information for workshops coming up - Put in a request for a specific Pharmacy Training- 90 minute targeted workshop - 1:1 Consultations with canvas are best. New tools being added all the time. Features with Zoom and canvas 	Delander/ Ostrogorsky/ Friesen/ Filtz
8	Just-in-time updates	All

Additional Details and Notes	
EC Agenda July 21, 2020	
<ol style="list-style-type: none"> 1. HR 2. Resumption Plan 3. DEI 4. Slate Update 5. Budget 	

COP Resumption Plan Updates

General Operational Details

Supplies/ PPE

- 1 Reusable Mask or Face Shield is being provided to all faculty and staff from the University. Those who are currently back in the lab or building may request. We will deliver directly to an office or lab each Wednesday.
- Additional disposable masks have been purchased.
- We do have a supply of hand sanitizer and cleaning solutions if needed.
- University will be providing a Resumption Start Up Kit.

Corvallis Buildings

- Exterior signs marking doors in and out will be installed by Facilities by September 1 in all campus buildings.
- Internal Signage and max capacity signage will be our responsibility to post. I will also ensure proper signage is up by September 1.
- Cleaning has been increased. September 1 individual waste will move to shared spaces to allow for daily cleaning and less traffic through personal spaces
- Individual office cleaning moves to 1 time per month

Portland Building

- There are still no plans to reopen the Portland Office at this time.

Mask Protocols

- If you see someone on campus without a mask or face covering (i.e. shield), you can only ask them a few questions.
 - o First, you can ask them if they know about the face covering policy. If they don't, you can explain it and direct them to a location to get a mask or shield.
 - o If they do know about the policy, you can then ask them only if they "feel that they are eligible for an exemption from the face covering policy". If they say yes, then you can't question them any further or do anything. They are not required to tell you what the exception is or give any additional explanation.
 - o If they say no, you can then ask them again if they would like to be directed to the location of a face covering to abide by the policy. After that, you can't do anything.
- If employees cannot wear a mask they will be provided a face shield.

On Site Activity

- All work that can be done remotely or at home should continue at home.
- If you need to request a return to your office that request still needs to go through your supervisor for approval.
- If you have been approved to return on any sort of regular schedule, please inform the Building Manager (Pharmacy Building, Andrea. Weniger, Heidi Schellman)

Student Resumption Details

Student Communications on Fall plans include:

As noted recently by Provost Feser, much of University planning is currently based on a presumption that all OSU sites will be in Phase 2 of COVID directed operations. This continues to be a hope, but there are no guarantees as we see the cases rising in our county and state.

The Registrar's office has been working hard to determine what the capacity of each room on campus is, given the OHA guidelines and restrictions. We expect to have preliminary room assignments for any in person instruction by the end of the month.

Given our current understanding, fall term will include:

1. Strictly following guidance provided by the Governor's office and the Universities to maximize safety in classrooms, laboratories, throughout campuses in Corvallis and Portland, and at experiential sites.;
2. Prioritizing opportunities to safely engage P1 students on campus to allow class members to develop as a cohort both academically and professionally. Pharmacy practice labs and some didactic instruction will occur in person unless the Governor mandates a change.
3. Maintaining opportunities in pharmacy practice for P2 students to engage in skills development on campus. Most other P2 instruction will be remotely delivered.
4. Remotely delivering all P3 courses, other than PHAR 760. OHSU buildings and classrooms are not expected to be open for fall term classes. Drs. Ramirez and Starwalt will work with students to individually schedule best solutions for completion of PHAR 760, Institutional IPPE.
5. Allow all students to engage safely in experiential education at active pharmacy practice settings. IPPE and APPE experiential rotations are expected to occur on schedule for all students.
6. **Graduate students** should carefully review how didactic courses outside the College will be offered. All College of Pharmacy didactic graduate course will be delivered remotely. Laboratory courses, and laboratory experiences, will be require students to be present. Faculty will work with individual students to define schedules and guidelines specific to each laboratory.

A final note that again this is dependent on Corvallis staying in Phase 2 and OHSU continuing to plan for only remote delivery of instruction during fall term. There is no specific plan at this time if the Governor recommends greater restrictions before fall term, but it is likely we would try to maintain lab instruction in person, while all didactic instruction would switch to remote delivery.