

Committee on Committees
Meeting Minutes 12/3/20

Members Present: Arup Indra, Jessina McGregor (Chair), Tanya Ostrogorsky, Benjamin Philmus, Craig Williams

Members Absent: Stacy Ramirez

Jessina McGregor called the meeting to order at 1:08pm

Agenda Item	Discussion	Decision/Follow-up
Attendance – <i>McGregor/Braasch</i>	No discussion.	No action needed.
Approval of Minutes – <i>McGregor</i>	Minutes approved.	Minutes will be submitted for website.
Review and New Thoughts: Committee membership – Professional faculty; Non-OSU membership; non-faculty membership – <i>All</i>	Committee on Committees PowerPoint presentation slides reviewed and edited by group in preparation for presenting at All College meeting taking place on 12/11/20. Agenda item not discussed due to insufficient time.	No action needed.
Review/Discuss Summary of CoC Recommendations – <i>McGregor</i>	<p>Recommended Changes to Bylaws</p> <ul style="list-style-type: none"> • Establish a committee for Post-graduate PharmD education <ul style="list-style-type: none"> ○ Charge <ul style="list-style-type: none"> ▪ Reduce redundancy in delivery of onboarding and basic research skills training ▪ Track program outcomes/accomplishments ▪ Promote residency and fellowship programs ▪ Promote new program development ▪ Strengthen individual programs through development of common resources and infrastructure ○ In the future, may be preferable to create an administrative oversight role within college (e.g. Director or expand role of ADAP) • Formation of Advisory boards <ul style="list-style-type: none"> ○ Advisory boards operate with less autonomy than standing committees; under authority of standing committee ○ Creation of 'Communications and college promotion' advisory board 	No action needed.

	<ul style="list-style-type: none"> ▪ Reports to EC ▪ Currently considered an EC subcommittee ▪ Membership consists of persons internal to COP and external to COP ▪ Future: Desire to hire lead/director role for rapidly enacting external and internal communications and promotion of COP ○ Creation of: 'COP External Advisory Board' <ul style="list-style-type: none"> ▪ Reports to College Council ▪ Membership includes persons internal to COP and external to OSU <ul style="list-style-type: none"> • COP members serve to facilitate activities, inform conversation, provide institutional knowledge • Appointed committee chair serves a term of 3 years <ul style="list-style-type: none"> ○ Committee chairs appointments recommended by department chairs and approved by EC ○ EC should ensure appropriate representation academic and professional faculty; faculty across departments and campuses ○ Supervisors of professional faculty should be solicited for recommendations of placement of professional faculty on committees ○ Chair should have at least one year of prior service on that committee ○ Immediate past chair optional service 1 year; to mentor new chair and provide institutional memory • Committee voting <ul style="list-style-type: none"> ○ By-law change—Voting to successfully pass a proposed item that is being voted upon, >50% of voting eligible members must be in agreement ○ Current by-laws specify only “majority vote”; no definition for quorum 	
Summary of next steps – <i>McGregor</i>	Updated version of this PowerPoint will be sent to group to provide input by EOD 12/4/20 for Dr. McGregor to provide to EC to review for their meeting.	No action needed.

The meeting was adjourned at 2:38pm