

March 15, 2019

Graduate Studies Committee Meeting

Present: **Arup Indra** **Theresa Filtz** **BJ Philmus**
 Chrissa Kioussi **Taifo Mahmud** **JJ Furuno**
 Allison DuRoss

Graduate admission update

Faculty feedback on Sam Gonzalez and Hope Juntunen.

Just finished recruitment onsite interviews for two potential applicants. One of them, Hope, is interested in Med Chem and Sam is interested in Pharmacology. Were here last Thursday and Friday. Hope was also interviewing in Biochemistry/Biophysics. They will let us know if they are going to join us within the next three weeks.

In situations where students are interested in more than one department, how to we want to tackle that situation with BB? (DEBRA – talk to Graduate School) If we know they are applying to other programs, we can split the cost of bringing them to Oregon.

How many new students are we targeting? Besides these two, Conroy Sun wanted a student, and Richard van Breemen expressed an interest in taking a student. Kerry is also interested in a new student.

Accepted the two and brought them in. Now what is happening? Richard is looking at other students in the applicant pool. BJ sent another email to Kerry asking if she wanted to SKYPE interview anyone.

Can we ask the Graduate School to flag our applicants that have applied to other departments at OSU?

Changes in the recruitment strategy. To attract good students, since our deadline is January 1, perhaps faculty can give us names of students they want to bring in by end of January or mid-February. We have missed good applicants. Arup should make a timeline with hard dates. So everybody knows what is expected of them. Plan a committee meeting January 15 and ask faculty to arrive with their list of top applicants. Visits need to be IN FEBRUARY. One applicant had already been five places.

Need to make contact as soon as we can, even if their applications is not finished. We no longer have the middle eastern students applying because of the state department. Has become more competitive to attract good students – fewer students are applying.

Provost Distinguished Fellowship and Scholarship nominations - Due May 1. The Graduate School has started something new. Gives the Colleges the ability to distribute these funds. We have ONE fellowship and ONE scholarship with a total of 60K. One will get a full provost's fellowship and one will get a bonus.

We submitted our SOP with our requirements. 3.75% GPA, 75% in GRE.

Based on that, we will screen the top applicants and vote if there are more than one. Provide name and our justification no later than May 1. Both Hope and Sam qualify for potential recipients of Provosts fellowship. We have two applicants and two fellowships to offer. Perhaps explain to top applicants they qualify for these fellowships.

'Should you choose to join us, you have been awarded a bonus of \$6,000 and you will be relieved of any teaching responsibilities.' Compose email, send it to the committee and send the notices to Hope and Sam ASAP.

We have the ARCS Foundation supports women in science our student Brenda Cisneros is a recipient of the Arts Foundation Scholarship which is 18K over a period of three years. An extra 6K per year for three years. Make a presentation once a year. Used for recruiting a NEW student.

Annual Graduate Students Three minutes Thesis (3MT) Presentation (new motion on the floor)

Discussing with TMF and Phil – shall we have graduate students three minute presentations once a year. Followed by socializing and free discussion between faculty and other students. Mixing, not graded or competitive. When? During orientation for new students? During retreat? Each discipline at one time? Was decided to table this good idea until the retreat is planned and then discuss the logistics. For retreat, third year (prelim) and above, depending on the number and if we have space.

TMF wants to find a way to celebrate PhD defenses. Not well advertised – at odd times – then they are done in the middle of the day. Doesn't feel right. Other departments have found ways to collectively celebrate these students.

How about we celebrate someone defending after the seminar on Thursdays.

In Sweden, when you submit your thesis, you have the copy and make it available for everyone to look at it and sign.

Position Descriptions for Graduate Students

University has been sued through the union because the activities as a research assistant are defined and how your activities as a PhD student are defined. We have to do it, and we have to keep it on file. Can be for every lab. The University LOST and the unit has to pay. Graduate School is giving us templates with wording so we can use it. Have to have PDs for every GTA and GRA and evaluations on file.

The grievance was that they were in the lab, they were being asked to work on a project that was their PIs based on a contract with a company. Were forced to work more than 20 hours per week on a project that was employment and not their thesis.

May 16, 2019

Graduate Studies Committee Meeting:

Present: **Arup Indra** **TMF** **Kerry McPhail**
 BJ Philmus **Chrissa Kioussi** **Olen Taratula**

Kerry joined via Zoom, Oleh and Allison by video

Budget for Graduate Teaching Assistantships.

We actually have room in the budget this year because a few students are graduating. Discussion re Taifo's need for a TA position to replace Andrew, who is graduating. Providing another GTA will use the budget surplus.

Student Business

A medicinal chemistry student has been dismissed from the Ph.D. program. They can do one of the following:

- Continue with a M.S.
- Find another PhD mentor in the College
- Move to another program

They have done none of these things at this point. Kerry is going to get in touch with them to see if they have made a decision regarding what they want to do. Debra heard from them this week. They provided their mailing address.

A student is currently rotating with Kevin Brown. Says he would like to finish a MS with Andrey Morgun. Discussion with the student – until he officially transfers to a M.S., he is still our PhD student. Will we still support him with a GTA until we hear from him. It is possible we will support him as a M.S. student? #1, who he will choose as a mentor for Ph.D. If he will switch to M.S., which kind, Thesis or non-thesis. There may be financial implications if he changes to M.S. He is likely applying to other programs, which is probably why he is considering

Arup is sending an email to two students and their PIs letting them know that they have completed five years. What are their plans to graduate? We need specific dates.

Can make a decision to extend GTA through summer for one of these students – ask for date of thesis defense. With the other student, letter will be different. Based on no response, funding ends June 15. Have not received a request for an extension.

Summer undergraduates – seven students who will be in the summer undergrad program. Support for 10 weeks.

Graduate Student Retreat and Annual Rising Lecture. Seminar - Pharmacology is supposed to pick the speaker this year. Salishan has been reserved for end of winter term weekend. Ask Kevin or Maude first. Chrissa will send an email to Pharmacology asking for nominations for a speaker.

Admissions and Recruiting

Will try to host students earlier in the year than we have done in the past. Competitive process. Joint recruitment event. Reached out to EMT and BB to see if they're interested in participating. Have not heard from BB yet. Some feedback from past students stating there was not sense of community in our program. Applicants have noticed the same thing.

MCB is terminated. New Graduate School Dean Phil Mote put a halt on everything re MCB.

November 9, 2018

Graduate Studies Committee Meeting

Present: Chrissa Kioussi

Theresa Filtz

BJ Philmus

Mark C

Allison DuRoss

Arup Indra

Graduate Student Retreat – was successful.

But venue – feedback was not good re the retreat. The drive was too long. The timing isn't good at this time of year for the Portland folks. If we can host on a Saturday Sunday or a Sunday Monday.

Need to create opportunities for the Portland folks to present material, or there is no reason for them to attend the retreat. Want opportunities for the residents to present. If we want them to come, we will have to resolve this issue.

Gaurav and Oleh will be the new organizers of the retreat.

We need to make a decision on venue for next retreat very soon, if we're going to secure venue for the middle of September. When is a good time? Before classes start in the fall?

Gary Miller is working on the survey for retreat is coming.

Faculty and students have not been claiming mileage for reimbursement related to the retreat. We have not supported this in the past. Shall we ask the Dean about this? Ask Patty how many requests have been submitted.

Miscellaneous

Announcement that we have a new graduate student representative – Allison DuRoss. Brianna is attempting to open a new AACP chapter.

Debra and Arup attended the Graduate School workshop last week. Arup went over a few policies that have been clarified. Based on union contract, the summer enrollment has been reduced to 3 credits. They allow our students to register for 5 credits summer term. Enrolling for less than 5 credits, there are tax implications for graduate students. Students that go away for an internship for the summer, students have to apply for a leave of absence. In some cases, the internship site will pay for summer tuition for 3 credits.

Our didactic credit requirement has dropped from 36 to 27. FDA requires 45 quarter hours of didactic credit to employ. Also includes drug companies. OR five years of experience, and postdoctoral experiences doesn't count.

Very soon, we have electronic programs of study for students for their first committee meetings.

Graduate School has a co-sponsorship program. They will provide \$250 to a student group or \$1,000 to a College to bring in a special guest.

Graduate Student involvement in outreach activities?

Grant writing course requirement – not enough opportunity for them to get into these courses. Are we willing to accept courses that are not transcript visible? Aleksandra and Vet Med collaborate on the course. Vet Med is going to require their students to take the course. Out students will be locked out – 18 student limit. Have to find another way our students can get this material.

Are we going to try to have a stand-alone grant writing course for the College? Can we also allow postdocs to take the course? Junior faculty might also like to sit in.

One student did not show up at the retreat. Sumeia had a presentation prepared, but she had car trouble. Ellie just simply didn't show up. Mark Leid should write a letter to Ellie asking why she didn't come to the retreat. Arup will ask Mark and will update the committee. She has entered her 5th year. She needed the experience.

Arup announced at the retreat that if students don't take their prelims by their 9th quarter and haven't asked for an extension, they are on probation. Evan, Auday and Anna have requested extensions. Anna can do her prelim winter term.

Should remind students at the beginning of fall term of the 5th quarter program of study meeting (Graduate School has taken responsibility of reminding students will remind three times before they cut off their ability to register.)