

**Research & Scholarship Committee**  
**Meeting Minutes 2.22.21**

**Members Present:**

Jessina McGregor (Chair), Lorinda Anderson, Maude David, Gaurav Sahay, Aleksandra Sikora, Fred Stevens, Jane Ishmael,

**Members Absent:** Andriy Morgun, Craig Williams

Jessina McGregor called the meeting to order at 3:00pm.

Agenda Item	Discussion	Decision/Follow-up
Attendance and review of minutes- <i>McGregor/Cummings</i>	<ul style="list-style-type: none"> <li>• Udated bullets regarding OCCD, and IRB coordinator.</li> </ul>	No Action needed.
IRB Liaison report - <i>Ishmael</i>	<ul style="list-style-type: none"> <li>• Not many changes, but there was a backlog. Contracted with outside company to relieve backlog.</li> <li>• Some leadership changes in the near future including Missy Cheney as Chair, Jane Ishmael as Vice Chair. Tiffany is still with IRB as main contact.</li> <li>• IRIS system to go away and be replaced with new system, yet TBD.</li> <li>• Still some frustrations with IRB. Current timeline is 6 weeks from date of submission to being reviewed. In process of hiring new staff member, which should help with length of wait time. Delays may also be due to people not understanding what is being asked.</li> <li>• Additional frustrations around short term trainees working on projects, and when approval of applications tied to release of funds (new submissions).</li> <li>• Lisa at OHSU participated in meetings; would be helpful to continue having these meetings.</li> </ul>	Jane and Jessina to discuss more about IRB process.
ADR update & Discussion - <i>Stevens</i>	<ul style="list-style-type: none"> <li>• ADR Advisory Council NIH Strategy Workgroup – funding research but not to degree that we want. Committee has been looking at problems and have reccomendations to help submit proposals and find mentorship; other colleges to participate in grant writing to NIH; faculty need more post award support. Trying to work with ticketing system in order to avoid duplicate work.</li> <li>• Deans have been given instructions for cluster highers. ADRs have looked at needs where they would like to hire: human exposure, preventive nutrition, computational and data science research; hiring will be done but colleges will determine which applicant.</li> <li>• First budget meeting was informative; had budget of \$49K set by prior dean, which as been spent. \$32K in obligations for college for research office to maintain facilities, to help HTS service lab, and purchase of new libraries at \$18K; this will help attract new clients.</li> <li>• Can apply for RUV funding; contact Fred If interested in submitting proposal. Has \$12K in matching funds.</li> <li>• Ian Goldberg hosting RPPR workshop in April; had successulf workshop in prior years.</li> <li>• Chiron has some resources available for early stage investigators in need of templates.</li> </ul>	NA

	<ul style="list-style-type: none"> <li>Multi-investigator center proposal – to get to funded range, we need a grant writer. Asked EC for proportional help to fund position. Equitability based on risk benefit analysis. If you have already submitted something and get your score back and you need help, ask for help. No additional funding available for next few years.</li> </ul>	
Mentoring committees – <i>McGregor/Anderson</i>	<ul style="list-style-type: none"> <li>We are tasked with one of the Strategic Plan items – 3.2.2. Ongoing discussion about this committee’s role in mentorship of faculty and not just in research; what we see as our role in this process and what we can offer to enhance mentorship of faculty. Needs may change over time; maybe there will be more of a need for mid-career mentorship, but still a strong need for clinical track mentorship.</li> <li>Thoughts on committee’s ongoing mentorship: <ul style="list-style-type: none"> <li>A good way to learn to submit a grant proposal – a group was brought to OHSU campus previously.</li> <li>What haven’t we done but should do? <ul style="list-style-type: none"> <li>review draft proposals from faculty and offer feedback.</li> <li>review through DEI lense. Example: what is the average time female vs. male to reach full professor?</li> <li>have conversation about main roadblocks, not just getting grant funding. Faculty will need to be surveyed to collect data in this area. Can work with Tanya to create survey and partner with Aleksandra’s office.</li> <li>Additional conversation about promotion tied to job description/output as opposed to those who don’t have same job requirements. Clinical pharmacy practice cited as example, as well as equitability between males and females. Also, the amount of position description dedicated to research vs. teaching responsibility. If moving forward on this, will need to engage dept. chairs and develop survey that collects mentorship opportunities.</li> <li>Propose as concept to other parties to see if they are on board; if so, determine who can take point on first draft of survey, which would come back to this committee for review.</li> <li>Regarding split of teaching vs. research responsibilities, there is an issue with the smaller area of scholarship impeding faculty view on ability to go up for promotion.</li> </ul> </li> </ul> </li> </ul>	<p>Lorinda to reach out to faculty about mentorship needs.</p> <p>Committee to work with Tanya/Aleksandra to collect data from faculty regarding roadblocks.</p> <p>Jessina will contact people about survey.</p>
R&S Sponsored seminars - <i>McGregor</i>	<ul style="list-style-type: none"> <li>Jessina had meeting with Lisa to go over topics/terminology regarding contracts, pricing, etc. If there is interest, Lisa can provide seminar to teach terminology; Jessina asked her to make cheat sheet. We need to reach out on proactive basis, not just when something goes wrong.</li> <li>Ian works with OSRA and HSBC on items such as grant, state funding, etc. Before scheduling with Lisa, look at overlap with Ian. We developed a document on what pre and post award is doing and where to get help.</li> </ul>	NA
Strategic Plan Action items (Website updates; COP Industry contact database; Internal RFAs) <i>McGregor</i>	<ul style="list-style-type: none"> <li>Lorinda will continue in current role</li> <li>Website – list on website infrastructure that we have – status not known. What updates are being planned regarding research?</li> <li>Maude tasked with industry contacts; what we are doing with this data? She proposes still getting outside contacts. MSL contacts should be able to be shared.</li> <li>Will touch base on other Strategic Plan items at next meeting.</li> </ul>	Research updates on website need to be tasked to someone.

The meeting was adjourned at 4:08pm