

Research & Scholarship Committee
Meeting Minutes 5.12.21

Members Present:

Jessina McGregor (Chair), Lorinda Anderson, Maude David, Gaurav Sahay, Fred Stevens, Craig Williams,

Members Absent: Jane Ishmael, Aleksandra Sikora

Jessina called the meeting to order at 2:06pm.

Agenda Item	Discussion	Decision/Follow-up
Attendance and review of minutes- <i>McGregor</i>		No Action needed.
Industry Contact Directory; COP website updates - David	<ul style="list-style-type: none"> • Website updates: <ul style="list-style-type: none"> ○ Working with Gary Miller; proposal to take contents of brochure and move to website rather than downloadable document ○ Under <i>Research Tab</i>, areas would be shown (this would replace brochure) and list associated faculty ○ Pharmacy Practice has draft of updated message resting with Andrea and Gary ○ Faculty can be included in multiple categories depending on their subject area ○ Link included on faculty and staff directory with subject tag for each person ○ Pharm Sci and Pharm Practice links each go to same directory ○ Keyword content ○ Geared towards people looking for funding and students ○ Hopeful to have changes in place by start of fall term ○ May add student research/success as link under Research • Directory survey: <ul style="list-style-type: none"> ○ Qualtrics survey created to develop directory of industries and company contacts. PIs will have access, can be made available to postdocs ○ To use directory, first contact faculty person associated with company rather than company directly ○ Link to survey: https://oregonstate.qualtrics.com/jfe/form/SV_00rOgU3u3AAbs5U ○ Add note section: disclosure of NDAs or other details specific to relationships with this company 	
Faculty Mentoring - Anderson	<ul style="list-style-type: none"> • Expanding, furthering faculty mentoring through lens of research • Find out who has mentor committees; instructors don't have them • In PharmSci, have specific time period, unsure of differences between departments • Questions still needing to be addressed: 	Connect with Theresa to find out status of current mentor committees

	<ul style="list-style-type: none"> ○ Is there place that describes what mentor committees are supposed to be doing – Practice has this but needs to be updated ○ Is there one from PharmSci – no ● Identify who has mentor committees (Natalie, Stacy, Greg, Megan, Maude, Kevin, Richard, Ryszard?). Goal is survey mentor committees ● Instructors don't have committees even though research isn't typically part of PD ● Would like more info, such as who has one, what they should be doing, time limit, research track vs. tenure track ● 	Jessina to check with dept. heads and Dean to see if this still should rest with this committee
IRB Updates - McGregor	<ul style="list-style-type: none"> ● Jane and Jessina discussed issues from Practice dept. New staffing should resolve issues. ● Persisting problem with student research projects with preceptors but no PI with submission ● Hoping to close gap to avoid liability issues ● Jane shared document with P3 students; on Practice side, we learned that we need expose students to IRB issues earlier in curriculum ● Not ideal to have 'figurehead' PI due to liability ● Possible solution is to have students go through institution's IRB 	
Seminar/Workshop planning - McGregor	<ul style="list-style-type: none"> ● Lisa Silbernagle can provide training over summer; go through what is in new index letters and what we should be looking for like contract terminology; can talk about HSNB around expectations with timelines; if losing post award support, need to have better understanding of what happens in the background in order to manage expectations ● Lisa can do multiple training if other topics need to be addressed ● Brainstorm topics by email to provide list to Lisa ● Biosketch changes - is it worth it to have workshop to change biosketch update to get feedback from colleagues; ● Fred updated using guidance sent by Chiron ● Helpful to encourage others to update, and provide Fred's example as a guide ● 	<p>Schedule something for late May before June cycle</p> <p>Jessina to email Fred and Chiron to lead workshop</p>
ADR Update - Stevens	<ul style="list-style-type: none"> ● Cutting pre and post award, creating 1.0 FTE (one person); Chiron's post award duties will not be done in college anymore; will be given back to OSRAA HSBC; Chiron will not be helping with set up; post award being cut; pre award will stay as is for now; will change as of July 1. Public Health owned position and they did not renew ● Murdoch: April 30 poll for proposals; they go to ADR for each college and then submitted to research office for selection; deadline is this Friday; we will not be asking for large equipment; priorities for expanding into new research, can faculty use PD funds to match; Jessina's understanding was that we had to propose source of matching funds; don't need to have matching in hand; Gaurav plans to submit request to Fred by deadline; max award is \$450k. ● Ian Goldberg not active in using expense tool; RPPR on grants, at time of submission you are up to date. Expense verification tool; take advantage of training before Ian leaves 	
New and Ongoing Action Items - McGregor	<ul style="list-style-type: none"> ● Will send out via email. 	

The meeting was adjourned at 3:01pm